

If you are NOT an Australian or New Zealand citizen, then you must be a holder of an Australian permanent visa OR be an Asylum seeker holding a valid visa that confers eligibility for Skills First training through the Asylum Seeker VET program to receive the government subsidised fees listed below. **If you do not meet the above criteria, you can enrol in a course PRIOR to it commencing as a full fee paying student by contacting reception on 5329 3273.** Note: Student Eligibility is checked in the first class. You will be asked to either leave a class or pay the full fee if you enrol in a course and are not eligible for the subsidy. **We recommend you speak to us or visit our website for more information on fees and eligibility before enrolling.**

Ballarat South Community Hub (11 Tuppen Drive, Sebastopol)

COMPUTER & OFFICE SKILLS **An assessment is necessary to evaluate eligibility for this class.

Contact the Centre to register for unscheduled classes and we will let you know when the class will be delivered

Course Code	COURSE	START DATE	M	T	W	T	F	S	FEE*
25DLEBCB2	Basic Computers & Beyond 9 weeks – 22 hours	Monday 6 th Oct – 1 st Dec 2025 2:00pm – 4:30pm	✓						\$65
25EMPXERO	Xero 8 weeks – 20 hours	Dates to be Confirmed 5:30pm – 8:00pm	✓						\$120
25EMPMYOB	MYOB 8 weeks – 20 hours	Dates to be Confirmed 5:30pm – 8:00pm				✓			\$120
25DLEBCB2/ 25DLEIC2	Basic/Intermediate Computers (Evening) 9 weeks – 22 hours	Tuesday 7 th Oct – 9 th Dec 2025 5:30pm – 8:00pm		✓					\$65
25DLEIC2	Intermediate Computers** 9 weeks – 22 hours	Tuesday 7 th Oct – 9 th Dec 2025 2:00pm – 4:30pm		✓					\$65
25EMPBAS	Business Administration Skills 10 weeks – 32 hours	Wednesday 8 th Oct – 10 th Dec 2025 9:30am – 12:30pm			✓				\$65
25DLEIAI	Introduction to Artificial Intelligence (AI) 2 weeks – 5 hours	Dates to be Confirmed 12:30pm – 3:30pm					✓		\$35
25EDCEX	Excel Basics & Beyond 4 weeks – 10 hours	Dates to be Confirmed 12:30pm – 3:00pm					✓		\$40

EMPLOYMENT FOCUSED SKILLS

Course Code	COURSE	START DATE	M	T	W	T	F	S	FEE*
25EMPBWR	Become Work Ready 8 weeks – 20 hours	Monday 13 th Oct – 1 st Dec 2025 11:00am – 1:30pm	✓						FREE
25ENGBYS	Build your Skills, Keep that Job! 3 sessions – 15 hours	Dates to be confirmed 9:30am – 3:00pm							FREE
25ENGVI	Volunteer Induction 1 session – 5 hours	Dates to be Confirmed 9:30am – 3:00pm			✓				FREE
25ENGCS	Customer Service Skills 2 sessions – 5 hours	Dates to be Confirmed 9:30am – 12:00pm							FREE

ENGLISH LANGUAGE

Course Code	COURSE	START DATE	M	T	W	T	F	S	FEE*
25LITPLN	Practical Literacy & Numeracy 8 weeks – 20 hours	Tuesday 14 th Oct – 9 th Dec 2025 9:30am – 12:00pm		✓					FREE
25LITACAL	Art Create and Learn 8 weeks – 24 hours	Wednesday 15 th Oct – 3 rd Dec 2025 9:30am – 12:30pm			✓				\$100

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ENGLISH LANGUAGE

Course Code	COURSE	START DATE	M	T	W	T	F	S	FEE*
25LITRWB	Reading and Writing Basics 8 weeks – 20 hours	Wednesday 29 th Oct – 10 th Dec 2025 1:00pm – 3:30pm			✓				FREE
25LANIELTS	Prepare for IELTS 8 weeks – 20 hours	Wednesday 15 th Oct – 3 rd Dec 2025 9:30am – 12:00pm			✓				\$35
25LANBWL	Baking with Language 8 weeks – 20 hours	Wednesday 15 th Oct – 3 rd Dec 2025 2:00pm – 4:30pm			✓				\$35
25LANESL2	ESL Level 2 8 weeks – 20 hours	Thursday 16 th Oct – 4 th Dec 2025 9:30am – 12:00pm				✓			FREE
25EMPPSS	Prepare for Study 8 weeks – 20 hours	Dates to be Confirmed							FREE

GARDEN & LANDSCAPE SKILLS

Course Code	COURSE	START DATE	M	T	W	T	F	S	FEE*
25EMPUF101	Urban Farming 101 9 weeks – 45 hours	Tuesdays 7 th Oct – 9 th Dec 2025 9:30am – 3:00pm		✓					FREE
25EMPUFP	Urban Farming Pathways (Gardening Up Jobs) 9 weeks – 90 hours	Tuesday & Friday 7 th October – 9 th December 2025 9:30am – 3:00pm		✓			✓		FREE
25EMPGBIS V	Garden Basics: Improving Soils for Vegetables - 20 hours	Dates to be confirmed							\$35
25EMPBAGLS	Building a Garden: Landscaping from Scratch 8 weeks - 20 hours	Dates to be Confirmed							\$35
25EMPGBBGS	Garden Basics: Building a Garden from Scratch 5 weeks- 25 hours	Dates to be Confirmed							\$35

HOSPITALITY SKILLS

Course Code	COURSE	START DATE	M	T	W	T	F	S	FEE*
25EMPCUJ	Cooking up Jobs 9 weeks – 90 hours	Wednesday & Friday 15 th October – 12 th December 2025 9:00am – 2:30pm			✓		✓		\$65
25NUMCKS	Commercial Kitchen Skills 8 weeks – 48 hours	Tuesday 14 th Oct – 9 th Dec 2025 9:00am – 3:30pm		✓					\$65
25EMPFOH	Front of House 5 weeks – 45 hours	Wednesday & Friday 22 nd October – 21 st November 2025 9:30am – 2:30pm			✓		✓		FREE
25ENGPFSS	Prepare Food Safely 5 weeks – 15 hours	Wednesday 22 nd Oct – 19 th Nov 2025 1:00pm – 4:00pm			✓				\$65
25EMPCFC	Cooking for the Community 4 weeks – 20 hours	Friday 21 st Nov – 12 th Dec 2025 9:00am – 2:00pm					✓		FREE
25ENGBAB	Become a Barista 1 session – 5 hours 9:30am – 3:00pm	Saturday 18 th October 2025 15 th November 2025 13 th December 2025						✓	\$65
25ENGBCS	Basic Cooking Skills Men: Let Me Teach You to Cook! 4 weeks – 12 hours	Dates to be confirmed 5:30pm – 8:30pm							\$65

Contact the Centre to register for unscheduled classes and we will let you know when the class will be delivered

INDEPENDENT LIVING SKILLS

Course Code	COURSE	START DATE	M	T	W	T	F	S	FEE*
25LITILSC	Independent Living Skills - Cooking 8 weeks – 20 hours	Thursday 16 th Oct – 4 th Dec 2025 9:30am – 12:00pm				✓			\$65
25LITILSDL	Independent Living Skills - Basic Computers 9 weeks – 22 hours	Tuesday 7 th Oct – 9 th Dec 2025 11:00am – 1:30pm		✓					\$65
25LITILSG	Independent Living Skills - Gardening 8 weeks – 20 hours	Dates to be Confirmed							\$65
25NUMILSFL	Independent Living Skills - Finances 8 weeks – 20 hours	Dates to be Confirmed							\$65

SEW & KNIT SKILLS

Course Code	COURSE	START DATE	M	T	W	T	F	S	FEE*
25NUMSEWB	Sewing for Beginners 8 weeks – 20 hours	Tuesday 14 th Oct – 9 th Dec 2025 9:30am – 12:00pm		✓					\$65
25NUMSEWI	Sewing for Intermediate 8 weeks – 20 hours	Tuesday 14 th Oct – 9 th Dec 2025 12:30pm – 3:00pm		✓					\$65
25ENGOSU	Op Shop Upcycling 4 weeks – 12 hours	Wednesday 5 th – 26 th November 2025 12:30pm – 3:30pm			✓				FREE
25ENGSEWSB	Sewing Skills Basics 1 session – 5 hours	Dates to be Confirmed 9:30am – 3:00pm							\$65

Djila - tjarriu Community Hub (18 Donegal Drive, Alfredton)

Course Code	COURSE	START DATE	M	T	W	T	F	S	FEE*
25LANESL1	ESL Level 1 8 weeks – 20 hours	Monday 13 th Oct – 1 st Dec 2025 9:30am – 12:00pm	✓						FREE
25NUMKNITB	Knit & Crochet for Beginners 8 weeks – 20 hours	Monday 27 th Oct – 15 th Dec 2025 9:30am – 12:00pm	✓						\$35
25ENGGJR	Get Job Ready: Resumes, Interviews & Job Applications 1 session – 5 hours	Dates to be confirmed 9:30am – 3:00pm							FREE

Doug Dean Stadium (16 Nandiriog Drive, Delacombe)

Course Code	COURSE	START DATE	M	T	W	T	F	S	FEE*
25LITFLP	Learning Together Playgroup 8 weeks – 20 hours	Monday 13 th Oct – 1 st Dec 2025 10:00am – 12:30pm	✓						FREE

EMPLOYMENT FOCUSED SKILLS

Delacombe Hub (18 Nandiriog Drive, Delacombe)

Course Code	COURSE	START DATE	M	T	W	T	F	S	FEE*
25ENGFAJR	Find a Job: Retail 3 sessions – 15 hours	Tuesday 9 th – 23 rd September 2025 9:30am – 3:00pm		✓					FREE
25ENGFAJAC	Find a Job: Aged Care 3 sessions – 15 hours	Dates to be Confirmed 9:30am – 3:00pm			✓				FREE
25ENGFAJT	Find a Job: Trades 3 sessions – 15 hours	Dates to be Confirmed 9:30am – 3:00pm							FREE
25ENGFAJCHC	Find a Job: Childcare 3 sessions – 15 hours	Dates to be Confirmed 9:30am – 3:00pm							FREE
25ENGFAJC	Find a Job: Cleaning 3 sessions – 15 hours	Dates to be Confirmed 9:30am – 3:00pm							FREE
25ENGFAJH	Find a Job: Hospitality 3 sessions – 15 hours	Dates to be Confirmed 9:30am – 3:00pm							FREE
25ENGFAJCC	Find a Job: Call Centre 3 sessions – 15 hours	Dates to be Confirmed 9:30am – 3:00pm							FREE

Lucas Community Hub (17 Coltman Plaza, Lucas)

Course Code	COURSE	START DATE	M	T	W	T	F	S	FEE*
25ENGGJR	Get Job Ready: Resumes, Interviews & Job Applications 1 session – 5 hours	Dates to be confirmed 9:30am – 3:00pm							FREE

Barkly Square (25 Barkly St, Ballarat East)

Course Code	COURSE	START DATE	M	T	W	T	F	S	FEE*
25SBDLIT027	Café Skills 9 weeks – 90 hours	Wednesday & Friday 8 th October – 5 th December 2025 9:15am – 2:45pm			✓		✓		\$65

*** Please note – Participants pay a course fee for some of our classes to cover our administration, amenities and materials costs. As our courses are subsidised by the Victorian State Government through the ACFE Board we do not charge a Tuition Fee. To receive this government subsidy students must meet the ACFE eligibility requirements.**

We encourage you to follow us on Facebook and to visit our website to explore the many programs and activities we offer, including:

- Community Lunches are 2-course lunches for just \$15 on Fridays during school term
- Justice of the Peace services are available most days across Sebastopol and Delacombe Hubs
- Chatty Café is a safe place for meeting people over a cuppa at the Delacombe Community Hub on a Thursday morning
- How to join the Delacombe Walking Group or explore our walking maps
- Volunteer in one of our many community activities and programs
- Joining a gardening group.
- Free public computer access
- Help with finding a job.